

## Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, December 27, 2017 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Shirley Kitchen, Mary Reak, Eugene Wurtz, Ken Neumann

Absent: None

Also Present: Donna Braun, Executive Director

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Ken Neumann to approve the agenda. The motion was seconded by Eugene Wurtz. Motion carried.

Motion was made by Shirley Kitchen and seconded by Mary Reak to approve the amended minutes of the November 22, 2017 meeting. Motion carried.

Public Forum- None

Communications- None

The Financial reports were reviewed. A motion was made by Mary Reak and seconded by Shirley Kitchen to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made Shirley Kitchen and seconded by Eugene Wurtz to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period December 2017.

Theresa	12-10	Burnett	12-11	Iron Ridge	8-8	Waupun	48-46
Ashippun	12-12	Lowell	12-11	Juneau	15-14	Oak Gove	24-24
Reeseville	14-14	Hustisford	14-14	Beaver Dam	17-13		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 136+ 3 port out

Occupancy report- Reviewed details of occupancy report. 3 move ins for 1/1/18. HUD 2018 voucher funding level unknown at this time.

Maintenance report- Beaver Dam apartment remodeling in progress. Theresa vacancy items removed and disposed. Apartment will be remodeled. Discussed other regular maintenance items.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report

Management- Holiday boxes donated by the VFW were delivered to tenant Veterans and spouses. Busy time of year working on budget information and OGLLC year end posting. OGLLC utility allowance and budget was approved. Processing paperwork for all 24 tenants effective 1/1/18.

Old Business:

- A. Washer/Dryer rental – No action taken.

New Business:

- A. Dodge 6 Budget 2018/19 – After review a motion was made by Mary Reak and seconded by Shirley Kitchen to approve the budget as presented. Motion carried.
- B. Dodge 1 Budget 2018/19 – tabled to next meeting
- C. Health insurance policy update – After review a motion was made by Mary Reak and seconded by Shirley Kitchen to approve the health insurance policy update. Motion carried.

The next meeting of the Dodge County Housing Authority is scheduled January 31, 2018 at 8:30 a.m.

A motion was made by Ken Neumann to adjourn. The motion was seconded by Eugene Wurtz. Motion carried.

Meeting adjourned at 9:40 a.m.

---

Glenn Stousland, Chairperson

---

Donna Braun, Executive Director

# DODGE COUNTY HOUSING AUTHORITY

491 East Center Street

Juneau, WI 53039

Office 920-386-2866

Fax Number 920-386-2725

## OCCUPANCY REPORT---Rural Development

December 1, 2017

Move-Outs/Move Ins

January 1, 2018

### Dodge 1

Theresa 12-10

Ashippun 12-12

Reeseville 14-14

Burnett 12-11

Hustisford 14-14

Lowell 12-11

Iron Ridge 8-8

Juneau 15-14

Beaver Dam 17-13

Total Vacancies 116 -107

Percent Vacancy 7.8%

1 M/I, 1 M/O

1 M/O

1 M/I

1 M/I, 1 M/O

Theresa 12-10

Ashippun 12-12

Reeseville 14-14

Burnett 12-11

Hustisford 14-14

Lowell 12-11

Iron Ridge 8-7

Juneau 15-15

Beaver Dam 17-13

Total Vacancies 116 - 107

Percent Vacancy 7.8%

### Dodge 6

Waupun 48- 46

Total Vacancies 48-2

Percent Vacancy 4.2%

1 M/O, 1 M/I

Waupun 48-46

48 - 2

Percent Vacancy 4.2%

### Dodge 8/OGLLC

Oak Grove 24 -24

Percent Vacancy 0%

Oak Grove 24-24

Percent Vacancy 0%

All Units 188 /177 6.2%

All Units 188/177 6.2%

## HUD HOUSING CHOICE VOUCHER PROGRAM

### **December 1, 2017**

Total program participants paid by Dodge County 136 + 3 port out = 139 total

### **December 1, 2017**

Less 0 household removed

Less 0 households voluntarily off

Less 0 port out absorbed

Less 0 voucher searching

Added 0 Port In absorbed

Added 0 New

Added 0 voucher searching back on program

Program Participants in Dodge County 136

Paying for port out 3

Total program participants we are paying for 139

Current program participants searching 0

Current Vouchers Issued 5

Waiting List / with local preference, and not very low 2335/2638

Prepared – January 19, 2018